

Thetis Island Community Association

Terms of Reference: Maintenance & Repair Committee

Purpose:

1. To be a unifying force and enrich the life of our community by providing welcoming buildings and grounds for use by the community.
2. To encourage involvement from the broadest spectrum of users in repair, maintenance and enhancement of the buildings and grounds.
3. To ensure the buildings and grounds are safe for the purposes for which they are intended.

Function:

1. To develop and promote knowledge of the condition of the buildings, water supply system, electrical systems, heating and septic systems, grounds, tennis court and other amenities.
2. To ensure that all volunteers and contractors use best practices in the repair and maintenance of the buildings and ground.
3. To ensure as far as possible that all persons using the grounds and buildings maintain the buildings and grounds in a safe and reasonable condition.
4. To provide fully functional buildings suitable for the purpose for which they are used.
5. To actively liaise with every group or organization that regularly uses the grounds or buildings.

Accountability:

The committee is accountable to the membership through the executive of TICA.

Membership:

1. The committee is comprised of at least one member of the current executive and current members of TICA.
2. The committee is responsible for keeping the activities of the committee within its terms of reference.
3. At least one member of the committee will oversee the repair and maintenance of the grounds and buildings and be the

contact person for regular user groups with respect to repair and maintenance.

Term:

The committee is a standing committee.

Review:

These terms of reference will be reviewed by the Executive once a year.

Adopted by the executive on August 6, 2013